

Renewal Notary Course Application

Have you applied for and received a BCI records check within the last (6) months reflecting NO disqualifying offenses as is required by the Secretary of State? You may wish to do so before paying the application fee and scheduling the education course as the course fee is non-refundable.

PLEASE PRINT LEGIBLY or TYPE

Expiration of Current Commission: _____

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Email: _____
This email address is where certification of completion of course will be sent.

Phone: _____ Alternate Phone: _____

*I have included a check made payable to the **Clermont County Law Library** in the amount of **\$45.00** for the 1-hour education course requirement. This 1- hour review course will be a live seminar located at the address below.*

We will contact you to schedule the date and time for the review seminar upon receipt of application.

Please return application and fee to: **Clermont County Law Library, 270 E. Main Street, Rm A201, Batavia, Ohio 45103**

Signature: _____ Date: _____

Printed Name _____

You must complete the course within 60 days of submitting or forfeit the application fee.

Office Use Only – Do not mark below this line

Review Course Date: _____

Completed: _____